

Illinois Association of Professional Process Servers Board Meeting

MINUTES Feb. 12, 2016

Agenda

- 1) Call to Order
 - a. E. Manias calls meeting to order at 1:12 pm
- 2) Pledge of Allegiance
 - a. E. Manias leads pledge of allegiance
- 3) Roll Call Board of Directors
 - a. M. Fraase leads roll call
 - i. President E. Manias-Present
 - ii. Vice President T. Denton-Present
 - iii. Secretary K. Kienzle-Absent
 - iv. Treasurer-J. Keeley-Present
 - v. Northern Director R. Mucha-Present
 - vi. Central Director T. Matesevac-Present
 - vii. Southern Director K. Brown-Present
 - viii. At-Large Director F. Zakula-Present
 - ix. At-Large Director-B. Clutter
 - x. Executive Director M. A. Fraase-Present
- 4) Approval of Minutes from Oct. 9, 2015
 - a. E. Manias motioned to approve minutes
 - b. B. Clutter, and T. Matesevac second motion.
 - c. Motion unanimously passes
- 5) Treasurer's Report
 1. Total Balance of \$46.60 cents. 2015 End of year Balance = Up by \$25.
 - a. E. Manias motioned to approve Treasurer's report.
 - b. T. Matesevac, F. Zakula second motion.

Executive Director's Report by M. A. Fraase

- 6) Executive Director's Report
 - Total Number of members as of Feb. 12, 2016 = 77

Old Business

- 1) **Raffle**
 1. E. Manias provides update and details on tickets and license.
 - a. To be held on June 17th during the conference; 400 tickets to be sold; \$10 per ticket; 1st prize is \$1000; 2nd prize is \$500; 3rd prize is \$100; and there will be 8 4th prize winners who will get \$50 a piece.
 - i. E. Manias noted that as a non-profit we do not need a license to hold the raffle. That this he learned after speaking to multiple persons, and the Attorney General's office; BUT as a safeguard he did, in fact, acquire a license; Set date of raffle to be at Annual Conference
 - ii. E. Manias request to know the amount of ticket each board member want sent to them in the mail next week. (J. Keeley - 50; K. Brown - 50; T. Matesevac - 10; F. Zakula - 20; B. Clutter - 20; M. Fraase - 10; T. Denton - 25.
- 2) **Conference Pricing**
 1. E. Manias made a request for reasonable suggestions form the board.

- i. E. Williams opened the discussion to compare the class he'll present that day compared with his other, longer courses. The discussion included a price comparison in the same sense. Ed asks what other topics/speakers will be featured during conference.
- ii. M. Fraase relays information on a newly forming program by NAPPS, covering **Federal Compliance**.
- iii. T. Matesevac speaks about the Federal Compliance program NAPPS is working on and think it would also be a good topic.
- iv. E. Manias asks for a show of hand of who plans on going to the NAPPS meeting: T. Matesevac, T. Denton, K. Brown, and E. Manias plan to attend.
- v. E. Manias discusses a list of 35 persons who are ILAPPS members and not NAPPS members. He suggests reaching out to these members.
- v. G. Kellerman comments on licensed members.
- vi. E. Williams replies to comment with a brief discussion on w2 vs. 1099. E. Williams add that this to could be incorporated into a conference topic.
- vii. M. Fraase comments that this would also be a good topic for the conference class. And asks about nonmember prices and promotion
- viii. K. Brown volunteered free memberships with cost of conference
- ix. M. Fraase notes ILAPPS has done this type of promo in the past. And suggests adding a \$100 to the cost for Members. iv.
- x. E. Manias suggests \$149 and \$249.
 - a. E. Manias motion to accept \$149.00 for members and \$249 for nonmembers;
 - b. T. Denton, T. Matesevac second the motion
 - c. Motion unanimously passes.

New Business

- 3) E. Manias back to discussion on **HB 6327** and ILAPPS position (That took place before discussion of topic on Agenda.)
- i. Ed Williams opens discussion with one example of why a process server might wish a serve was caught on audio.
 - ii. B. Clutter suggest that people performing gutter service are most likely performing their duties in a sense that someone may want to use audio; and that something needs to be done about gutter service.
 - iii. F. Zakula speaks about the length of records one would be required to keep if the bill were to pass.
 - iv G. Kellerman comments that he agrees and asks for confirmation of the the time frame given in the bill.
 - v. T. Denton asks how many members are located in the county or counties what a population of 3,000,000.
 - vi. T. Matesevac asks if we we should send out a member survey about the bill prior to deciding ILAPPS position.
 - vii. Multiple echoes of we should still do a survey but give the matter attention now and decide our position.
 - viii. M. Fraase comments that a survey is a good idea in addition, but a position should be decided today.
 - ix. E. Williams reminds the board that ADSAI shall handle Criminal Code legislative issues and ILAPPS or M. Fraase shall handle Civil Procedure Code legislative Issues.
 - x. E. Manias agrees.
 - xi. M. Fraase agrees and reminds board of the Jan. 31st deadline and opens a discussion on ways to oppose the bill.
 - xii. T. Denton remind the board to followup with members with a survey to get their opinions of the bill.
 - xiii. K. Brown asks about a time frame and suggest the board take a vote on position.

xiv. E. Williams opens a discussion and explains that it will depend on many factor and M. Fraase will be tracking this time-line

xv. M. Fraase responds and states that she will be tracking the bill, carrying out opposition plans, and updating the board and ILAPPS members accordingly.

a. E. Manis Motion to OPPOSE HB 6327

b. B. Clutter, R. Mucha second motion

c. Motion unanimously passes.

4) H. Cook delivers news on his wife's health. Pamela Cook was on that day free of cancer.

i. Multi echoes of congratulations from the board.

5) Wine Trail Event

i. M. Fraase reminds board of Tom and Debra Denton's suggestion at the board meeting on Oct. 9, 2015 for a Wine Trail Event in the Fall. In addition, asks the board for approval to move forward in planning the event. The end goal being to advertise the event at the conference.

a. E. Manias Motion to approve

b. T. Matesevac, F. Zakula second motion

c. Motion unanimously approved

a. E. Manis Motion to Adjourn

b. B. Clutter and F. Clutter second motion

C. Motion unanimously approved.